

PICNIC FACILITY REGULATIONS

The issued permit is for period shown and is subject to all the rules and regulations of Onondaga County Parks. Accommodations shall be limited to number of people indicated on permit. **Permit holder will need to print a copy of the permit to bring on the event date OR be prepared to show on a mobile device.**

Shelter Patrons at all Parks, except Onondaga Lake Park, area allowed to drive one vehicle to the shelter to load and unload. The vehicle must be moved to a parking lot immediately after unloading.

Onondaga Lake Park Shelters

Vehicle access to shelters is restricted at Onondaga Lake Park due to their location crossing pedestrian recreation trails. Professional caterers may be allowed access via permit if deemed necessary. Catering vehicle permits for Onondaga Lake Park can be requested by calling (315) 453-6712. The vehicle must be moved to parking lot immediately after unloading.

CANCELLATIONS

In the event you need to cancel a reservation, refunds will not be granted unless the permit holder notifies the Reservations Department, in writing, via one of the following:
e-mail: reservations@ongov.net
mail: Reservations Dept., Onondaga County Parks, 106 Lake Dr., Liverpool, NY 13088

For all shelters

- Cancellations received more than 60 days before the original event date will receive a refund, minus a \$25 per rental day/facility non-refundable administrative charge.
- Cancellations received less than 60 days before the original event date will not receive a refund. **Any payments made less than 60 days before the original event date are non-refundable.**

For Camp Brockway, Arrowhead Lodge & Skyline Lodge

- Cancellations received more than 10 months before the original event date will receive a full refund, minus a \$50 per rental day/facility non-refundable administrative charge.
- Cancellations received less than 10 months before the original event date will not receive a refund. **Any payments made less than 10 months before the original event date are non-refundable.**

Refund guidelines for cancellation of special events and large groups (over 1,000 people) vary and are handled by park superintendent.

REGULATIONS/POLICIES

User is responsible for leaving area clean and free of debris. Park staff will remove and dispose of bagged trash; please use plastic bags provided.

Food Trucks - Permit Required: In accordance with 2020 International Fire Code

Chapter 3 "Mobile food preparation vehicles" and N.F.P.A. 96, all food trucks operating on Onondaga County Parks Property must obtain a permit from the Onondaga County Department of Emergency Management to ensure all Fire Codes are met. Call (315) 435-2525 or email emweb01@ongov.net at least two weeks prior to event. This permit includes an inspection by Emergency Management and providing them with a Certificate of Insurance and proof of Workers Compensation Insurance. This is the responsibility of the permit holder.

All tents and inflatables, such as bounce houses, (if permitted), erected in Onondaga County Parks must be weighted, not staked, with water barrels, tent weights or cinder blocks unless approved by Parks. Parks approval requires that all underground utilities are located by Dig Safe and KCI Utility Services with the cost bore by the permit holder. Use of own generator is required for all inflatables.

Tent Permit Required: In accordance with 2020 International Fire Code Chapter 31 "Tent and other membrane structures" and N.F.P.A. 102, if utilizing tents, canopy and or any temporary structures on Onondaga County Parks grounds, permit holder must obtain a tent permit from Onondaga County Emergency Management to ensure all fire codes are met. Call (315) 435-2525 or email emweb01@ongov.net at least two weeks prior to event.

Use of sparklers, fireworks or paper lanterns within Onondaga County Parks is prohibited.

Selling of any item is prohibited without a permit from Onondaga County Parks. Any group collecting a public admission to the event must remit, within five days, 15% of the gross receipts to Onondaga County Parks.

Compliance with all applicable Health Department regulations is a requirement of permit holder. Questions? Contact the Health Department at (315) 435-6607.

Onondaga County Parks reserves the right to cancel, postpone, or relocate any scheduled activity where in its sole opinion there exist factors that may jeopardize the public and/or facilities involved. Onondaga County Parks reserves the right to void the permit should facilities become unavailable for any reason. In addition, Onondaga County Parks will not be held liable for any damages/loss of services created by acts of nature on the date of the scheduled facility use.

Person listed on the permit and endorsing payment as representing a group/company is legally responsible for any and all actions of group members while they are at the Onondaga County Park facility. This person will be held financially responsible for any cleaning expenses, damage to park property caused by a member of the group and violations of park policies. This person is also responsible for group's adherence to all picnic permit regulations including those pertaining to alcohol use.

Please contact the park where you event is scheduled for a more information on specific amenities. You can find a contact list on our website www.OnondagaCountyParks.com.

BEACH SHELTER RESERVATIONS

Reservations at the following shelters do NOT include park admission charged during beach season. Current beach season dates are at www.OnondagaCountyParks.com.

Jamesville Beach – Point Tent, Overlook Shelter, Sandpiper Shelter

Oneida Shores - Aspen Shelter, Beach Shelter, Maples Tent, Sports Court

Advance sale discounted passes may be purchased, at least 3 weeks before your event date from the Reservations Department, for \$4 per vehicle. If you do not purchase passes, your guests will be required to pay full price admission, \$7 per vehicle, at the gate. Prices are subject to change. (Onondaga County Parks offers free admission to Veterans & Active Military for one car with military ID, Onondaga County FAVOR Card, discharge papers or another form of military identification.) Please note admission/beach passes must be distributed to guests before arriving to the park. Park staff cannot hold or distribute passes at the ticket booth. There are no exceptions. Lost or misplaced passes will NOT be replaced.

ALCOHOL POLICY

Onondaga County Parks places top priority on the safe and legal use of alcoholic beverages.

Quantities of alcohol may be brought in, dispensed and consumed only in the picnic area for which you have a reservation.

No person under the legal drinking age of 21 may possess or consume alcoholic beverages in Onondaga County Parks.

A violation of park ordinances or other laws, public intoxication, disorderly conduct, creating a public nuisance by any member of the organization, group or their guests, or their non-compliance with the permit are all grounds for the Park Superintendent or Park Rangers to revoke this permit and evict the group from the park without refund.

Alcoholic beverage consumption or open containers of alcoholic beverages are prohibited in all parking areas.

Glass containers are prohibited on exterior grounds and grass areas. Special provisions will be made to accommodate glass containers for inside functions at Onondaga County Park lodges.

Maximum amounts of alcohol permitted are based upon the Park Commissioner-approved criteria listed below. These alcohol limits are the maximum quantities and represent a reasonable approach to minimizing problems associated with alcohol consumption based upon a several hour stay for a park visitor. They are not to be considered a representation as to what may be a safe level for any one or more

individuals (other factors may include physical characteristics of the individual and the time elapsed during consumption). Failure to comply with these criteria may result in postponement or cancellation of your event.

Permit holder is solely responsible for compliance with the New York State Alcoholic Beverage Control law, including any rules and regulations promulgated pursuant thereto and any permits or licenses required of permit holders thereunder.

BEER: One six pack (12 oz. cans) per person or one 1/4 keg (1000 oz.) per 15 people; or

WINE: One four pack hard seltzers/hard ciders or 1/2 quart (16 oz.) per person or 24 quarts per 50 people; or

LIQUOR: 5 oz. per person or 8 quarts per 50 people.

ENDORSEMENT

In making my payment, I acknowledge that I have read, understand and agree to comply with the above items and conditions. I further verify that I am 21 years of age or older and assume all responsibility for the actions of my group.

Updated 8/25/2022